Richland Parish School Board Student Snapshot
for English Language Arts, Mathematics, Science, and Social Studies

Data Driven Instruction

Successful schools no longer just teach subject matter. Successful educators use performance data to identify teaching materials, strategies, and interventions that will ensure student academic growth.

LEAPdata Query

While Content Standards for Social Studies and Science have remained the same, Common Core State Standards are now used for English Language Arts and Mathematics. Student Snapshots can be developed electronically by accessing LEAPdata Query System at https://www.leapdata.org/ .To access the system, you must have a valid user identification and password. For assistance, please contact your School Test Coordinator or Instructional Facilitator Tammy Duncan. Users can also access a training manual upon entering the portal. See directions below.

1. *Create* New User YOU WILL ONLY NEED TO DO THIS ONCE.	**www.leapdata.org (website for iLeap/Leap data)** ☐ Click on "**Security Agreement"** print, complete, and sign ☐ Enter User ID: _____ and Password _____ then click "enter" ☐ Security Warning appears: Click "close window" ☐ Click on "**Create New User"** and enter your class' name then click "**submit"**
2. Create Databases YOU WILL NEED TO DO THIS EACH TIME YOU GET A NEW CLASS.	☐ Highlight your class' name then click "**View Database List"** ☐ Click on "**Create Database"** ☐ Filter students by "**ALL"** then click "**submit"** ☐ Create a name for your database (Spring '10 601) ☐ Select your students then click "**Save Database"**
3. View Test History of Individual Students	☐ Highlight Database and click on "**View or Modify"** ☐ Click on student to view test history ☐ You can also add or delete students to your database ☐ Click on "**Back to Select Database"**
4. Generate Reports, Create Query	☐ Highlight the class you want to view ☐ Click on "**Generate Report"** ☐ Highlight "**Individual Student Roster"** for either LEAP/iLEAP or Iowa and click **"View Report"** ☐ Select grade and test administration date then click "**submit"**. ☐ You can also click on the strand and see links to the Comprehensive Curriculum
5. Create CSV Files	☐ Click on "**Student CSV File"** ☐ Save the file to your computer or storage device (be sure to name the file using ".cvs" i.e., Algebra.csv) ☐ Repeat Step 4, if necessary. Click on "***Student CSV File"*.** Open the document. Copy and paste the contents to the original CSV file. Repeat the process until all students are located. ☐ Once the original file is saved, you can manipulate and sort the data (remove Duplicates). ☐ Highlight the columns you do not need, right click and select *hide*. **Refer to Step 6 for the following:** ☐ Click on the top left box. ☐ Go to **Format** and then select **Conditional Formatting.** ☐ Cell Value is between _____ and _____. ☐ Click on **Format**. Click on **Patterns**. ☐ Select color. Click *OK.* Click *OK.* ☐ Repeat until all cells are highlighted red, yellow or green.

6. Analyze Data

**"Go from Data-Dizzy to Data-Driven" by Danna Bouey and Teri Roberts*

Range of Scores

	iLEAP (NRT)	iLEAP (CRT)	LEAP
Color	**Percentile**	**Percentage**	**Percentage**
Green			51 – 75
Yellow			36 – 50
Red			0 – 35

7. How can we use this data to drive instruction?

Note: Refer to the Guiding Questions.

Comments: